

**Child Care Planning Council of Yuba and Sutter Counties**  
**Minutes – February 24, 2009**

Members Present: Eva Teagarden, Lara Plaia, Melissa Gianelli, Denice Burbach, Kathy Woods, Joyce Ash, Carolee Caterall, Sally Sokoloski, Jennifer Wickliff, Mary Ann Hedrick, Karen Bowen, JoAnne Aiello, Dulia Aguilar, Ymelda Mendoza-Flores, Gaileen Bumgarner, Pablo Fischetti, and Linda Gladney.

Members Absent: Bridget Sparlin (E) and Lena Westman (E).

Staff Present: Jorgine Rogers and Mary Pa Hang.

Guests: Jenny Sharkey – First 5 Yuba Commission; Deb Coulter – Sutter County Children and Families Commission; Sarah Marschall – Social Entrepreneurs, Inc.

**I. Introductions**

The meeting was called to order at 1:02 p.m. by chairperson, Eva Teagarden. Council members and guests introduced themselves.

**II. General Information Sharing**

Eva gave an update on the Sutter County AOUT Team. Jorgine shared that Rebecca had a baby girl last week and is doing well. Jorgine shared that Dulia's family was featured in *Mid-Valley Mama*. Dulia shared that her staff will be trained in the Strengthening Families Program in March. The program will be available to families with children ages 3 years old to 17 years old in April 2009.

**III. Approve January Council Minutes**

Sally made a motion to approve the January Council minutes, seconded by Lara. Motion carried.

**IV. Reports**

**A. Standing Committees**

1. Community Outreach (CO)

a. *Family Friendly Workplace Award Update* – Dulia provided a summary of the Community Outreach committee meeting and an update on the Family Friendly Workplace Awards and Month of the Child Activities. The committee decided to suspend the 2009 Family Friendly Workplace Awards for this year due to decreased interest and response to the nomination process.

2. Quality Improvement and Capacity Building (QIBC)

Mary Ann provided a summary of the meeting including the Sutter County AOUT Team and the Teen Parent Ad Hoc Committee.

3. Public Policy (PP)

Gaileen provided a summary of the meeting. The committee discussed the Governor's budget and the possible impact of the federal stimulus funding coming to the state.

4. Executive Steering (ES)

Melissa provided a summary of the meeting including Gurkiran Gill's resignation.

a. *Approve Membership Recommendation* – The Council reviewed the application of Maria E. Reynoso, ECE Specialist for Migrant Education Program who has applied for the Sutter County Community Representative position. Melissa made a motion to recommend Maria E. Reynoso to the Sutter County Superintendent of Schools to fill the Sutter County Community Representative position. Motion carried.

## **B. AB212 and CARES Project Updates**

### **1. AB 212 Projects**

a. *Approve Revisions to 2010-2011 AB 212 Plan* – Jorgine reviewed the revisions to the 2010-2011 Sutter and Yuba Counties AB 212 Plan including the addition of incentives for participants completing units in Infant/Toddler and/or Special Needs. The Council discussed the revisions to the AB 212 Plan. Mary Ann, QIBC member, made a motion to approve the revised 2010-2011 Sutter and Yuba County AB 212 Plan. Motion carried.

### **2. CARES Project**

a. *Approve New Participants for Spring 2008-2009* – Jorgine discussed the new CARES participant for Spring 2008-2009. Kathy, QIBC member, made a motion to approve the new CARES participant for Spring 2008-2009. Motion carried with one abstention (JoAnne Aiello).

b. *Approve Textbook Vouchers* – Jorgine reviewed the textbook voucher for eligible spring semester CARES participant. Mary Ann, QIBC member, made a motion to approve the CARES project textbook voucher. Motion carried with one abstention (JoAnne Aiello).

c. *CARES Applicant Appeal* – Mary Ann gave an update on the CARES Applicant Appeal and the decision of the Quality Improvement & Capacity Building and Technical Advisory Committees. Mary Ann made a motion to approve the Quality Improvement and Capacity Building & Technical Advisory Committees' recommendation to deny the appeal of the applicant for the CARES Project. Motion carried.

## **C. Budget Update**

### **1. Review Year to Date LPC Expenses**

Jorgine reviewed the LPC expenses to date. There were no questions.

## **D. Update on Children and Families Commissions**

### **1. Sutter County CFC**

Deb Coulter reported that changes to Proposition 10 will be on the ballot for the May 2009 special election. If the ballot passes, local commissions' budgets will be reduced by 50 percent.

### **2. First 5 Yuba**

Jenny Sharkey distributed the updated First 5 Yuba Brochure and reported there is a First 5 Yuba Commissioner opening for a Community Representative. There will be a discussion regarding the release of mini-grants funds at the Commission meeting on February 26, 2009.

## **V. Old Business**

There was no old business.

## **VI. New Business**

### **Child Care Plan Process and Facilitation**

Sarah Marschall from Social Entrepreneurs, Inc. gave an overview of the Council's strategic and implementation planning process. Council members provided information to begin the strategic planning process. (See attached Strategic and Implementation Planning Project Kickoff Agenda)

## **VII. Report from Staff**

Jorgine reviewed the handouts in the Council packet.

**VIII. Good of the Order**

There was no good of the order

**IX. Adjournment**

Lara made a motion to adjourn the Council meeting at 2:47 p.m., seconded by Pablo. Motion carried.

**Child Care Planning Council of Yuba & Sutter Counties**

**Kickoff Meeting Agenda for  
Strategic and Implementation Planning Project**

February 24, 2009  
1:00 – 3:00 p.m.

Location: 1104 E Street • Marysville CA 95901 • 530.749.4040|

<b>Time</b>	<b>Topic</b>
<b>1:00</b>	Tasks and Activities of the Council
<b>1:30</b>	1. Welcome, Introductions and Agenda Review
<b>1:35</b>	2. Project Overview <ul style="list-style-type: none"> <li>• Goals, objectives, assumptions and deliverables</li> <li>• Project timing</li> <li>• SEI project team</li> <li>• Roles for Council</li> </ul>
<b>2:00</b>	3. Stakeholder Engagement <ul style="list-style-type: none"> <li>• Review and discussion of proposed stakeholders to involve</li> <li>• Discuss and confirm persons and groups to participate in goal and objective feedback focus groups, key informant interviews, online pre-planning survey</li> <li>• List of six key informants for interviews</li> </ul>
<b>2:25</b>	4. Review and Use of Tools <ul style="list-style-type: none"> <li>• Strategic Plan Template</li> <li>• Online survey</li> </ul>
<b>2:40</b>	5. Calendaring <ul style="list-style-type: none"> <li>• Develop tentative calendar of meeting dates /times for full Council and Focus Groups</li> <li>• Announce open/close dates for online preplanning survey</li> </ul>
<b>2:55</b>	6. Wrap up – Next Steps <ul style="list-style-type: none"> <li>• Confirm next steps and persons responsible</li> <li>• Adjourn</li> </ul>