

**Child Care Planning Council of Yuba and Sutter Counties**  
**Minutes – January 27, 2009**

Members Present: Eva Teagarden, Lara Plaia, Melissa Gianelli, Denice Burbach, Kathy Woods, Joyce Ash, Carolee Caterall, Sally Sokoloski, Lena Westman, Mary Ann Hedrick, Karen Bowen, JoAnne Aiello, Dulia Aguilar, Ymelda Mendoza-Flores, Pablo Fischetti, and Linda Gladney.

Members Absent: Bridget Sparlin (E), Jennifer Wickliff (E), and Gaileen Bumgarner (E).

Staff Present: Jorgine Rogers, Mary Pa Hang, and Rebecca Canada

Guests: Jenny Sharkey – First 5 Yuba Commission; Jennifer Shettlesworth – E Center Head Start Programs; and Ricky Samayoa – E Center Head Start Programs.

**I. Introductions**

The meeting was called to order at 1:03 p.m. by chairperson, Eva Teagarden. Council members and guests introduced themselves.

**II. General Information Sharing**

Eva shared that the Yuba City Education Foundation is sponsoring the **Irene Bowman Memorial Scholarship** in memory of a staff member. The scholarship will be available to a student pursuing a career in early childhood education. Karen shared and distributed the Sutter County Superintendent of Schools Infant Program and PAT & PIP Programs' brochures.

**III. Approve December Council Meeting Minutes**

JoAnne made a motion to approve the December Council minutes, seconded by Denice. Motion carried.

**IV. Reports**

**A. Standing Committees**

1. Community Outreach

a. *Family Friendly Workplace Award Update* – Jorgine provided a summary of the Community Outreach committee meeting and an update on the Family Friendly Workplace Awards and Month of the Child Activities.

2. Quality Improvement and Capacity Building

Lena provided a summary of the meeting. Jorgine gave an update on the Teen Parent Ad Hoc Committee.

3. Public Policy

Joyce provided a summary of the meeting. The committee discussed the proposed 2008-2009 mid-year budget cuts, the increase in licensing fees, and the decrease in the Regional Market Rate.

a. *Child Care/ECE Alliance Platform Endorsement* – Jorgine reported on the Child Care/ECE Alliance Platform. The Council discussed the Child Care/ECE Alliance Platform. Joyce made a motion for the Council to secure approval from the County Superintendents to endorse the Child Care/ECE Alliance Platform. Motion carried.

4. Executive Steering Committee

Melissa provided a summary of the meeting.

a. *Recommendation for Consultant to complete Child Care Plan* – The committee discussed the RFQs from the consultants. The committee recommended a contract be offered to Social Entrepreneurs, Inc. for the completion of the Child Care Plan and second to Ferron & Associates, if SEI is unable to enter into contract.

- b. *Approval of Contract Offer for Consultant Services* – The Council discussed the contract offer to Social Entrepreneurs, Inc. (SEI) with Ferron & Associates as a secondary. Melissa made a motion to approve a contract offer to complete the Child Care Plan to Social Entrepreneurs, Inc. and have Ferron & Associates as a secondary. Motion carried.
- c. *Council Training* – Melissa and Eva reported on the Executive Committee’s discussion related to the addition of a February Council meeting for strategic planning with the consultant. The Council discussed the addition of a February Council meeting. JoAnne made a motion to approve adding a Council meeting on Tuesday, February 24, 2009 from 1:00 p.m. to 3:00 p.m., seconded by Sally. Motion carried.

## **B. AB212 and CARES Project Updates**

### **1. AB 212 Projects**

- a. *Approve Fall Participants Incentives* – Rebecca reviewed the handout detailing Sutter and Yuba Counties AB 212 project fall participants’ incentives. The Council discussed the fall participants’ incentives. Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve Sutter County AB 212 project fall participants’ incentives. Motion carried with one abstention (Eva Teagarden). Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve Yuba County AB 212 project fall participants’ incentives. Motion carried with two abstentions (Denice Burbach and Kathy Woods).
- b. *Approve New Participants for Spring 2008-2009* – Rebecca reviewed the handout detailing enrolling new Sutter County AB 212 project participants for Spring 2008-2009. There were no new participants for Spring 2008-2009 for Yuba County AB 212 project. Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve new Sutter County AB 212 project participants for Spring 2008-2009. Motion carried with one abstention (Eva Teagarden).
- c. *Approve Participant’s Associate/Bachelor Incentives* – Rebecca discussed the associate/bachelor incentives for Sutter and Yuba Counties AB 212 project participants. Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve Sutter County AB 212 project participants’ associate/bachelor incentives. Motion carried with one abstention (Eva Teagarden). Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve Yuba County AB 212 project participants’ associate/bachelor incentives. Motion carried with two abstentions (Denice Burbach and Kathy Woods).

### **2. CARES Project**

- a. *Approve Fall Participant Incentives* – Rebecca reviewed the handout detailing the fall incentives earned by CARES participants. Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve the CARES project fall participants’ incentives. Motion carried with two abstentions (Lena Westman and JoAnne Aiello).
- b. *Approve New Participants for Spring 2008-2009* – Rebecca reviewed the handout detailing new, eligible CARES participants for Spring 2008-2009. Kathy made a motion to approve new CARES participants for Spring 2008-2009, seconded by Denice. Motion carried with two abstentions (Lena Westman and JoAnne Aiello).
- c. *Approve Textbook Vouchers* – Rebecca reviewed the textbook vouchers for eligible spring semester CARES participants. Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve the CARES project textbook vouchers. Motion carried with two abstentions (Lena Westman and JoAnne Aiello).

### **C. Budget Update**

#### **1. Review Year to Date LPC Expenses**

Jorgine reviewed the LPC expenses to date. There were no questions.

### **D. Update on Children and Families Commissions**

#### **1. Sutter County CFC**

Mary Ann reported on the First 5 California's support for Healthy Families. The Sutter County Children and Families Commission did not meet in December 2008. The next meeting is January 28, 2009.

#### **2. First 5 Yuba**

Jorgine gave an update on the CARES Evaluation and the proposed dismantling of First 5 California. The First 5 Yuba's next meeting is January 29, 2009.

### **V. Old Business**

Jorgine reported the Yuba College Program Review document was released in draft. The Council discussed the Yuba College Program Review document and provided comments to the draft, which will be submitted to Yuba College.

### **VI. New Business**

There was no new business.

### **VII. Report from Staff**

Jorgine reviewed the handouts in the Council packet. The *Robert's Rules in Plain English* Book was distributed to Council members.

### **VIII. Council Presentation-E Center Head Start**

Jennifer Shettlesworth and Ricky Samayoa presented on the E Center Head Start Programs.

### **IX. Good of the Order**

Eva shared that Gurkiran Gill resigned from the Council. Jorgine shared that a Council membership application was received to fill this vacancy and will be discussed at the next Council meeting. Mary Ann shared and distributed the Yuba City Education Foundation Sweetheart Ball Dinner and Dance Flyer.

### **X. Adjournment**

Lara made a motion to adjourn the Council meeting at 2:33 p.m., seconded by Denice. Motion carried.