

**CHILD CARE PLANNING COUNCIL
OF YUBA AND SUTTER COUNTIES
MINUTES
May 22, 2007**

MEMBERS PRESENT: Sally Sokoloski, Carolee Catterall, Joyce Ash, Roberta Huffmaster, Lara Plaia, Lena Westman, Gaileen Bumgarner, JoAnne Aiello, and Dulia Aguilar.

MEMBERS ABSENT: Eva Teagarden (E), Sharen Cornils(E), Tresia Filby (E), Kathy Woods (E), Valli Elliott (E), Leonardo Ramos (E), Lola Schroeder, Joan Davidson, and Terry Biladeau.

STAFF: Jorgine Rogers and Rebecca Canada.

GUESTS: Chad Funk – ABC Family Resource Centers; Deb Coulter – Sutter County Children and Families Commission; Bruce Conklin – First 5 Yuba.

** Approve letter of support for SB 680 was added to the agenda as an action item under “IV. Reports, Section A-3. Public Policy.”*

** Approve letter of support for AB 975 was added to the agenda as an action item under “IV. Reports, Section A-3. Public Policy.”*

** Next Year Meeting Dates was added to the agenda under “VI. New Business.”*

I. Introductions

II. General Information Sharing

Lara shared information on the 2nd Annual Run Drugs out of Town Event held on April 28, 2007. Sally shared information that Thelma Amaya-Andersen, the Child Development Behavioral Specialist for Yuba County, will begin work June 1.

III. Approval of March Minutes

March Minutes will be carried over to next month’s Council agenda for approval due to a lack of quorum.

IV. Reports

A. Standing Committees

1. Community Outreach - Lara gave an update on the Community Outreach Committee meeting including the Provider Health Kits, Hawk Flight, Best Place to Work Survey, and the future of the BEST Committee. A thank you letter will be mailed to the BEST Ad Hoc Committee. Jorgine reported on the Job Shadow Event.
2. Quality Improvement and Capacity Building – Lena gave an update on the Quality Improvement and Capacity Building meeting including possible trainings.
3. Public Policy
 - a. *Approve Letter of Support for SB 680* – Joyce reported on SB 680 and the committee agreed to send a letter of support for SB 680. Lara made a motion to approve the letter of support for SB 680; however, due to lack of quorum, the Council agreed to have the CCPC staff send an email to all Council members to review and cast their vote via email. The formal action item will be taken at the June Council meeting.
 - b. *Approve Letter of Support for AB 975* – Gaileen reported on AB 975 and the committee agreed to send a letter of support for AB 975. Gaileen made a motion to

approve the letter of support for AB 975; however, due to lack of quorum, the Council agreed to have the CCPC staff send an email to all Council members to review and cast their vote via email. Formal action item will be taken at the June Council meeting.

4. Executive Steering

- c. *Approve Committee New Member Recommendation* – Item moved to June Council meeting.
- d. *Approve funding priorities for General Child Care, State Preschool and Migrant Child Care* – Jorgine reported on the General, State Preschool and Migrant Child Care funding priorities. The Council discussed the funding priorities at the March meeting and decided there were no changes needed for FY 2007-2008. Gaileen made a motion to approve the funding priorities for General, State Preschool and Migrant Child Care; however, due to lack of quorum, the Council agreed to have the CCPC staff send an email to all Council members to review and cast their vote via email. Formal action item will be taken at the June Council meeting.

B. AB 212 & CARES Project Updates

1. AB 212 Project

- a. Approve TA & QIBC Committee’s recommendation to fund additional incentives earned for units and training hours based on available funding – Rebecca discussed the Program Issue: Bonus Incentives for Additional Eligible Units and Workshops. Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve bonus incentives for additional eligible units and workshops; however, due to lack of quorum, the Council agreed to have the CCPC staff send an email to all Council members to review and cast their vote via email. Formal action will be taken at the June Council meeting.
- b. Approve Sutter County Participants’ Incentives for Spring 2006 – Rebecca discussed the incentives earned by participants in the Sutter County AB 212 Project. Roberta made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve Sutter County participants’ incentives for Spring 2007; however, due to lack of quorum, the Council agreed to have the CCPC staff send an email to all Council members to review and cast their vote via email. Formal action item will be taken at the June Council meeting.
- c. Approve Yuba County Participants’ Incentives for Spring 2006 – Rebecca discussed the incentives earned by participants in the Yuba County AB 212 Project. Lena made a motion to approve the Quality Improvement and Capacity Building Committee’s recommendation to approve Yuba County participants’ incentives for Spring 2006; however, due to lack of quorum, the Council agreed to have the CCPC staff send an email to all Council members to review and cast their vote via email. Formal action item will be taken at the June Council meeting.
- d. AB 212 One-Time-Only Funds Plan – Jorgine gave an update on the AB 212 one-time-only funds.

2. CARES Project

- a. Approve TA & QIBC Committee’s recommendation to fund additional incentives earned for units and training hours based on available funding – Item was discussed and action was taken under “IV. Section B-1. AB 212 Project.”
- b. Approve CARES FFN participant – Rebecca reported that a new, CARES FFN participant had been found eligible for the program. Roberta made a motion to approve the CARES FFN participant; however, due to lack of quorum, the Council agreed to have the CCPC staff send an email to all Council members to review and cast their vote via email. Formal action item will be taken at the June Council meeting.

- c. Approve Participants' Incentives for Spring 2006 – Rebecca discussed the incentives earned by participants in the Yuba County CARES Project. Joyce made a motion to approve the Quality Improvement and Capacity Building Committee's recommendation to approve CARES participants' incentives for Spring 2006; however, due to lack of quorum, the Council agreed to have the CCPC staff send an email to all Council members to review and cast their vote via email. Formal action item will be taken at the June Council meeting.

C. Budget Update

1. Review Year to Date LPC Expenses - Jorgine reviewed the budget report. There were no questions.

D. Update on First 5 Commissions

1. Sutter Co. CFC – Deb Coulter reported on the School Readiness Mini-Grant Awards.
2. First 5 Yuba – Bruce reported First 5 Yuba has released mini-grant applications and the applications are due July 11, 2007. Bruce announced that he will resign from his position of Executive Director for First 5 Yuba effective July 15, 2007.

V. Old Business

- A. **MOC Report** – The MOC update was reported in “IV. Reports, Section A-1. Community Outreach.” Jorgine reported on the distribution of the MOC Bags and the Bubbles, Bubbles Everywhere event.
- B. **CCPC Vision Statement-Follow-Up to Council Training** – Jorgine gave an update on the CCPC Vision Statement. This item will be placed on the June agenda for further discussion and possible action.
- C. **Needs Assessment-Family Survey** – Jorgine gave an update on the Family Survey for the Needs Assessment.

VI. New Business

- A. **Next Year's Meeting Dates** – Jorgine reported on 2006-2007 Council meeting dates and the suggested 2007-2008 Council meeting dates. The Council agreed to further discuss the item at the June Council meeting.

VII. Report from Staff

Jorgine reviewed the materials in the Council packets. Jorgine reported that Roberta is retiring and leaving the Council.

VIII. Good of the Order

IX. Adjournment

The meeting was adjourned at 2:15 p.m.

The next meeting is June 26, 2007 at 1:00 p.m.