

CHILD CARE PLANNING COUNCIL OF YUBA AND SUTTER COUNTIES
MINUTES
November 27, 2007

MEMBERS PRESENT: Sally Sokoloski, Kathy Woods, Sharen Cornils, Eva Teagarden, Lara Plaia, Leonardo Ramos, Joan Davidson, Gaileen Bumgarner, JoAnne Aiello, Melissa Gianelli, Bridgette Sparlin, Mary Ann Hedrick, and Jennifer Wickliff.

MEMBERS ABSENT: Dulia Aguilar (E), Carolee Catterall (E), Joyce Ash (E), and Lena Westman (E).

STAFF: Jorgine Rogers, Mary Pa Hang, and Rebecca Canada.

GUEST: Jenny Sharkey – First 5 Yuba Commission; Yolanda Mendoza – Migrant Education; Deb Coulter – Sutter County Children and Families Commission; Cathy Ferron – Ferron and Associates.

I. Introductions

II. General Information Sharing

Sharen shared that presentations at Council meetings are limited to 15 minutes.

III. Approval of September Minutes

Lara made a motion to approve the September minutes, seconded by JoAnne. Motion carried with five abstentions (Jennifer Wickliff, Mary Ann Hedrick, Joan Davidson, Bridgette Sparlin, and Melissa Gianelli).

IV. Consent Agenda

- A. Approve Yuba College AB 212 OTO Training Proposal** – Sally made a motion to approve Yuba College AB212 OTO Training Proposal, seconded by Lara. Motion carried.
- B. Approve CARES Participant** – Lara made a motion to approve the CARES Participant, seconded by Gaileen. Motion carried with two abstentions (JoAnne Aiello and Jennifer Wickliff).

V. Reports

A. Standing Committees

- 1. Community Outreach
 - a. “Family Friendly Workplace” Award – Lara gave an update on the Community Outreach Committee meeting including the Family Friendly Workplace Award.
 - b. Month of the Child – Jorgine gave an update on the Month of the Child Committee.
- 2. Quality Improvement and Capacity Building
 - a. Leadership Institute – Rebecca gave an update on the Leadership Institute Trainings. Jorgine gave an update on the Quality Improvement and Capacity Building meeting. Kathy reported on the Preschool Learning Foundations.
- 3. Public Policy –The Public Policy Committee did not meet.
- 4. Executive Steering
 - a. *Member Recommendations* – There were no applications for membership submitted. Sally gave an update on the openings on the Council.
 - b. *Discussion and approval of 2007-2012 Needs Assessment* – Sally gave an update on the 2007-2012 Needs Assessment. Eva made a motion to approve the 2007-2012 Needs Assessment, seconded by Lara. Motion carried. Sharen reported on the distribution of the 2007-2012 Needs Assessment to the community. Jorgine reported after the Council approves the 2007-2012 Needs Assessment, the Yuba

and Sutter Counties' Superintendents and Board of Supervisors will review and approve the 2007-2012 Needs Assessment before the document is sent to the State.

B. AB 212 & CARES Project Updates

1. AB 212 Project

a. *Approval of Training Plans for AB 212 One-Time-Only Funds* – Jorgine reviewed the AB 212 One-Time-Only training fund application from Live Oak Child Care Center. The Council discussed the plan and funding amount requested. Kathy made a motion to approve the application and funding request from Live Oak Child Care Center, seconded by Leonardo. Motion carried.

b. *Request for Revision of AB212 OTO Proposal*

Eva submitted a request to revise Yuba City Unified School District (YCUSD) Child Development Programs AB 212 OTO Proposal. The Council discussed the change to the workshop topic to be offered using AB 212 OTO funds. JoAnne made a motion to approve the YCUSD's Child Development Programs AB 212 Proposal Revision, seconded by Kathy. Motion carried with one abstention (Eva Teagarden).

2. CARES Project

a. *Approve Textbook Incentive Policy/Procedures and Voucher Form* – Rebecca reviewed the Textbook Incentive Policy/Procedures and Voucher Form. The committee discussed the Textbook Incentive Policy/Procedures and Voucher Form and made a change to the form. The change was to add purchase of books for Bachelor Degree Participants in addition to copy charges. Sally made a motion to approve the Textbook Incentive Policy/Procedures and Voucher Form with suggested changes, seconded by Joan. Motion carried.

C. Budget Update

1. Review Year to Date LPC Expenses - Jorgine reviewed the budget report. There were no questions.

D. Update on First 5 Commissions

1. Sutter Co. CFC – Deb Coulter gave an updated on the Sutter County Children and Families Commission. There is no meeting in December. There is a special meeting on November 28, 2007.
2. First 5 Yuba – Jenny Sharkey gave an update on the First 5 Yuba Commission. The next commission meeting is scheduled for November 29, 2007 at 3:00 p.m. The First 5 Yuba Commission will be approving the Mini-Grant Guidelines.

VI. Old Business

A. Council Training

Sally reported on the Council training. The topic is Seven Habits to Highly Effective People and the presenter will be Bob Ginther.

B. Council Presentations

The Council discussed possible topics for Council Presentations. The suggested presentations topics were CalWorks to be presented by Joyce and Bridgette; Child Development Behavioral to be presented by Sharen and Thelma Amaya-Andersen; and a STAPH presentation. The Council agreed to have the STAPH presentation for the January 29, 2008 meeting. Gaileen suggested to have Council members complete a survey at the Council Training to determine presentation topics and schedule the presentation for the upcoming year.

VII. New Business

Sharen asked the Council to consider changing meeting times from 1:00 to 3:00 p.m. to 1:00 to 2:30 p.m. The Council discussed the Council meeting time change. Sharen made a motion to approve the Council meeting time change, seconded by Mary Ann. Motion carried.

VIII. Report from Staff

Jorgine reviewed the materials in the Council packets. Jorgine reported on California State University, Chico's Bachelor Cohort Program and the General Child Care and State Preschool Expansion funds which are now available through a competitive application process.

IX. Agency and Program Updates

Presentation: Migrant Education – Yolanda Mendoza

X. Good of the Order

Sharen shared she will be discussing Holiday Stress on the December 5th Toolbox for Tots.

XI. Adjournment

Lara made a motion to adjourn the meeting at 2:12 p.m., seconded by Sally. Motion carried.

The next meeting is January 29, 2007 at 1:00 p.m.