

CHILD CARE PLANNING COUNCIL OF YUBA AND SUTTER COUNTIES
MINUTES
January 29, 2008

MEMBERS PRESENT: Sharen Cornils, Eva Teagarden, Lara Plaia, Sally Sokoloski, Leonardo Ramos, Joan Davidson, Carolee Catterall, JoAnne Aiello, Melissa Gianelli, Lena Westman, Mary Ann Hedrick, and Dulia Aguilar.

MEMBERS ABSENT: Kathy Woods (E), Gaileen Bumgarner (E), Joyce Ash (E), Jennifer Wickliff (E) and Bridgette Sparlin (E).

STAFF: Jorgine Rogers, Mary Pa Hang, and Rebecca Canada.

GUEST: Jenny Sharkey – First 5 Yuba Commission; Karen Bowen – Sutter County Superintendent of Schools; and Elaine Robinson – Yuba Community College District.

I. Introductions

II. General Information Sharing

Jenny Sharkey shared and distributed invitations to the First 5 Yuba Commission's Meet and Greet Event on Thursday, January 31, 2008 at 5:30 p.m.

III. Approval of November Minutes

Eva made a motion to approve the November minutes, seconded by Joan. Motion carried.

IV. Reports

A. Standing Committees

1. Community Outreach

- a. *“Family Friendly Workplace” Award* – Jorgine gave an update on the Community Outreach Committee meeting including the Family Friendly Workplace Award.
- b. *Month of the Child* – Jorgine gave an update on the Month of the Child including reviewing the calendar of events and the “Bubbles, Bubbles Everywhere” Kickoff Event on April 4, 2008.

2. Quality Improvement and Capacity Building (QIBC)

- a. *Leadership Institute* – Lena gave an update on the Quality Improvement and Capacity Building Committee meeting including the Leadership Institute Trainings.
- b. *State Reimbursement* – Jorgine reported on issues related to the state reimbursement rates and a survey that will be distributed to funded programs.

3. Public Policy – Jorgine gave an update on the Public Policy Committee meeting. Joan reported on the Budget Workshop in Sacramento.

4. Executive Steering

- a. *Member Recommendations* – Lara reported on the membership applications reviewed by the committee. Lara made a motion to recommend Karen Bowen, from Sutter County Superintendent of Schools, for appointment as a Sutter County Public Agency Representative. Motion carried. Lara made a motion to recommend Elaine Robinson, Yuba College ECE Instructor, for appointment by the Yuba County Board of Supervisors, as a Discretionary Representative. Motion carried.
- b. *Other* – Lara gave an update on the Executive Steering Committee meeting. The Council training topic is Seven Habits to Highly Effective People and the presenter

will be Bob Ginther. The training will be at Sutter County Superintendent of Schools Office in Annex 1 from 12:00 – 4:00 p.m. on April 1.

B. AB 212 & CARES Project Updates

1. AB 212 Project

- a. *Review and recommend approval of Participant Incentives for Fall 2007-2008* – Rebecca reviewed the Yuba and Sutter Counties AB 212 Participants and Incentives Sheet. Sally made a motion to approve the Sutter County Participant Incentives for Fall 2007-2008, seconded by Lara. Motion carried with one abstention (Eva Teagarden). Joan made a motion to approve the Yuba County Participant Incentives for Fall 2007-2008, seconded by Mary Ann. Motion carried with one abstention (JoAnne Aiello).
- b. *Approval of Degree Incentives for Spring 2008* - Rebecca asked for approval of degree incentives for eligible AB 212 participants indicated on the Incentives Sheet. Lara made a motion to approve the Sutter County Degree Incentives for Spring 2008, seconded by Duila. Motion carried with one abstention (Eva Teagarden). Sharen made a motion to approve the Yuba County Degree Incentives for Spring 2008, seconded by Leonardo. Motion carried with one abstention (JoAnne Aiello).
- c. *Review and recommend approval of new participants for Spring 2008* – Rebecca asked for approval of a new participant for Spring 2008 in the Yuba County AB 212 Project. Eva made a motion to approve the new participant for Spring 2008, seconded by Dulia. Motion carried with one abstention (JoAnne Aiello).

2. CARES Project

- a. *Approve of Participant Incentives for Fall 2007-2008* – Rebecca reviewed the CARES Project Participants and Incentive Sheet. Sally made a motion to approve the recommendation from the QIBC for participant incentives for Fall 2007-2008. Motion carried with two abstentions (JoAnne Aiello and Lena Westman).
- b. *Approval of \$300 incentives for CARES participants completing the Leadership Institute* – Rebecca reported on the \$300 incentives for CARES participants for completing the Leadership Institute. Leonardo made a motion to approve the \$300 incentives for CARES participants for completing the Leadership Institute based on the QIBC's recommendation. Motion carried with two abstentions (JoAnne Aiello and Lena Westman).
- c. *Review and recommend approval of new participants for Spring 2007-2008* – Mary Ann made a motion to approve the new participants for Spring 2007-2008 based on the QIBC's recommendation. Motion carried with two abstentions (JoAnne Aiello and Lena Westman).

C. Budget Update

1. Review Year to Date LPC Expenses - Jorgine reviewed the budget report and reported on the possible purchase of new equipment. There were no questions.

D. Update on First 5 Commissions

1. Sutter Co. CFC – Sharen gave an update on the Sutter County Children and Families Commission. The next commission meeting is February 13, 2008 at 3:30 p.m.
2. First 5 Yuba – Jenny Sharkey gave an update on the First 5 Yuba Commission. The next commission meeting is February 25, 2008 at 3:30 p.m.

V. Old Business

A. Needs Assessment – Jorgine gave an update on the Needs Assessment and presentations to the Board's of Supervisors. Approvals have been received from both Superintendents and Board of Supervisors and will be mailed to the SDE next week.

B. Council Training – Item was discussed in Section IV.A – Standing Committees, Executive Steering.

VI. New Business

A. Purchase of new equipment – Item was discussed in Section IV. C – Budget Update.

VII. Report from Staff

Jorgine reviewed the materials in the Council packets. Jorgine reported on the new Brown Act requirement and the release of the Preschool Foundations.

VIII. Agency and Program Updates

JoAnne shared that the Feather Down Center Head Start lease is ending and they are looking for a space. Dr. Joseph Cassady from the Yuba County Public Health Officer did a presentation to the Council on MRSA.

IX. Good of the Order

X. Adjournment

Eva made a motion to adjourn the meeting at 2:23 p.m., seconded by JoAnne. Motion carried.

The next meeting is April 1, 2008 at 12:30 p.m. followed by the training from 1:00 p.m. to 4:00 p.m. at Sutter County Superintendent of School, 970 Klamath Lane, Annex 1, Yuba City.