



**Tuesday February 24, 2009  
1:00-3:00 PM  
1104 E Street  
Marysville**

I. Introductions

II. General Information Sharing.

Public is invited to provide input at this time on items of interest to the public within the subject matter jurisdiction of the Council. There will be a time restriction of 5 minutes per comment. However, State law provides that no action may be taken on any item not appearing on the posted agenda. The public may request items be placed on the agenda by contacting Mary Pa Hang at 749-4040. Public comments are also appropriate on agenda items.

III. Approve January Council Minutes

IV. Reports

A. Standing Committees

1. Community Outreach
  - a. Family Friendly Workplace Award Update
2. Quality Improvement and Capacity Building
3. Public Policy
4. Executive Steering
  - a. Approve Membership Recommendation – **Action Item**

B. AB 212 & CARES Project Updates

1. AB 212 Project
  - a. Approve Revisions to 2010-11 AB 212 Plan – **Action Item**
2. CARES Project
  - a. Approve New Participants for Spring 2008-2009 – **Action Item**
  - b. Approve Textbook Vouchers – **Action Item**
  - c. CARES Applicant Appeal – **Action Item**

C. Budget Update

1. Review Year to Date LPC Expenses

D. Update on Children and Families Commissions

1. Sutter Co. CFC
2. First 5 Yuba

V. Old Business

VI. New Business

Child Care Plan Process and Facilitation (see attached agenda)

- VII. Report from Staff
- VIII. Good of the Order
- IX. Adjournment

### **Standing Committee Information**

(Standing Committee minutes are emailed to all Council members within two weeks of the committees meeting)

#### **Community Outreach Committee**

Members: Dulia Aguilar\*, Karen Bowen, Carolee Catterall, Melissa Gianelli and Jennifer Wickliff  
**Next meeting:** Third Thursday of each month, 12:30-1:30 PM

#### **Public Policy Committee**

Members: Gaileen Bumgarner\*, JoAnne Aiello, Linda Gladney and Joyce Ash  
**Next meeting:** Second Tuesday of each month, 10:30-12 Noon.

#### **Quality Improvement & Capacity Building Committee**

Members: Kathy Woods, Lena Westman,\* Mary Ann Hedrick, Denice Burbach, Pablo Fischetti, Ymelda Mendoza-Flores and Tammy Upton  
**Next meeting:** Third Wednesday of each month, 1:30-3:00 PM

**Executive Steering Committee** Members: Eva Teagarden, Sally Sokoloski, Melissa Gianelli,\* Bridgette Sparlin, and Lara Plaia  
**Next meeting:** Fourth Tuesday of each month, 11:30-1:00 PM

\*Committee Reporters

Visit our website at [www.childcareyubasutter.org](http://www.childcareyubasutter.org)

#### **Important Dates:**

March 26-28 CAEYC Leadership Day & Conference in Sacramento

Agendas, minutes and supporting documents/materials are available for review at: 1104 E Street, Marysville. Materials related to an item on the agenda submitted after distribution of the agenda packet are available for public review during normal business hours at the same location. Agendas are posted on the CCPC website and at the following locations: Yuba County Office of Education, Sutter County Superintendent of Schools, Yuba County Board of Supervisors, Sutter County Board of Supervisors, Yuba County Library, and Sutter County Library.

If you would like to receive an agenda electronically, please call 749-4040 or email [mary.hang@yubacoe.k12.ca.us](mailto:mary.hang@yubacoe.k12.ca.us)

# Child Care Planning Council of Yuba & Sutter Counties

## Kickoff Meeting Agenda for Strategic and Implementation Planning Project

February 24, 2009

1:00 – 3:00 p.m.

Location: 1104 E Street • Marysville CA 95901 • 530.749.4040

Time	Topic
1:00	Tasks and Activities of the Council
1:30	1. Welcome, Introductions and Agenda Review
1:35	2. Project Overview <ul style="list-style-type: none"><li>• Goals, objectives, assumptions and deliverables</li><li>• Project timing</li><li>• SEI project team</li><li>• Roles for Council</li></ul>
2:00	3. Stakeholder Engagement <ul style="list-style-type: none"><li>• Review and discussion of proposed stakeholders to involve</li><li>• Discuss and confirm persons and groups to participate in goal and objective feedback focus groups, key informant interviews, online pre-planning survey</li><li>• List of six key informants for interviews</li></ul>
2:25	4. Review and Use of Tools <ul style="list-style-type: none"><li>• Strategic Plan Template</li><li>• Online survey</li></ul>
2:40	5. Calendaring <ul style="list-style-type: none"><li>• Develop tentative calendar of meeting dates /times for full Council and Focus Groups</li><li>• Announce open/close dates for online preplanning survey</li></ul>
2:55	6. Wrap up – Next Steps <ul style="list-style-type: none"><li>• Confirm next steps and persons responsible</li><li>• Adjourn</li></ul>