

**Child Care Planning Council of Yuba and Sutter Counties**  
**Minutes – June 28, 2011**

Members Present: Sally Sokoloski, Birdsong Sundstrom, Lola Schroeder, Helen Gomez , Kathy Brown, Linda Gladney, Mary Ann Hedrick, Jennifer Wickliff, Andrea Armstrong, Pablo Fischetti, Cindy Chandler, and Ymelda Mendoza-Florez.

Members Absent: Eva Teagarden (E), Dulia Aguilar (E), Denice Burbach (E), Kathy Woods (E), Jodie Keller (E), Gaileen Bumgarner (E), and Lena Westman (E).

Staff Present: Jorgine Allan Rogers and Mary Pa Hang.

Guests: Jenny Sharkey – First 5 Yuba

**I. Introductions**

The meeting was called to order at 1:04 p.m. by vice-chair, Sally Sokoloski. Council members and guests introduced themselves.

**II. General Information Sharing**

Jorgine shared that Tammy Upton will be leaving the Quality Improvement and Capacity Building Committee. Linda shared she moved her office to the Sutter County Health Department and distributed her revised business card. Mary Ann shared her office will be moving to the Yuba City Unified School District Office. Cindy shared that Alta Regional's At Risk Infant Program has been terminated and Family SOUP will provide services to the families affected.

**III. Approve May Council Minutes**

Cindy made a motion to approve the May Council minutes, seconded by Birdsong. Motion carried.

**IV. Reports**

**A. Standing Committees**

1. Community Outreach (CO)

The CO Committee did not meet.

2. Quality Improvement and Capacity Building (QICB)

Jorgine gave the update for the QICB committee including the Teen Parent Collaborative grant submission to the Sierra Health Foundation.

a. *Update on Quality Statement Work* – Jorgine gave an update on the status of the committee's work on the Quality Statement.

b. *ECE Training Collaborative* – Jorgine reported the Fall Conference will be on Saturday, October 15, 2011 at Sutter County Superintendent of Schools.

3. Public Policy (PP)

The PP Committee did not meet.

4. Executive Steering (ES)

Birdsong gave an update on the ES committee meeting including Eva's letter of resignation, their receipt of a membership application, and possible Council Training topics. The Council discussed the impact of budget cuts on families and child care.

a. *Approve Recommendations to Dissolve Community Outreach Committee* - The committee discussed the recommendation to dissolve the Community Outreach

Committee. Birdsong, an ES member, made a motion to dissolve the Community Outreach Committee. Motion carried.

**B. AB212 Project**

1. Update on Spring 2011 AB 212 Awards  
Jorgine gave an update on the Spring 2011 AB 212 Awards. There were a few project participants who did not complete the project requirements.
2. New Application  
Jorgine shared the new AB 212 Project Application which will be available for distribution the first of July and due August 5<sup>th</sup>.
3. Director and Participant Survey Update  
Jorgine reported on the Director and Participant Survey results.

**C. Budget Update**

1. Review Year to Date LPC Expenses  
Jorgine reviewed the LPC expenses to date. There were no questions.

**D. Update on First 5 Commission**

1. Sutter CFC  
Mary Ann reported the Commissioners are reviewing the Executive Director position qualifications.
2. First 5 Yuba  
Jenny Sharkey gave an update on the First 5 Yuba Commission including the draft Commission Strategic progress. The YCOE Child Development Behavioral Specialist Program will not be funded for next year. The next Commission meeting is July 28, 2011.

**V. New Business**

**A. Recognition of Council Chair and Committee Member**

Item was discussed under II. General Information Sharing.

**B. Review Standing Committee Responsibilities**

The Council reviewed the Standing Committee sheet describing the responsibilities of each committee and the current committee membership.

**C. Standing Committee Membership**

Item was discussed in V. New Business, B. Review Standing Committee Responsibilities.

**D. Approve FY 2011-2012 Budget**

The Council reviewed the 2011-2012 Budget. Pablo made a motion to approve the FY 2011-2012 Budget, seconded by Cindy. Motion carried.

**VI. Old Business**

**A. Approve 2011-2012 Council Meeting Calendar**

The Council reviewed the 2011-2012 Council Meeting Calendar. Linda made a motion to approve the 2011-2012 Council Calendar, seconded by Pablo. Motion carried.

**VII. Report from Staff**

**A. State Budget Update**

Jorgine gave an update on the State budget.

**B. Sierra Health Foundation Responsive Grant**

Jorgine gave an update on the Sierra Health Foundation Responsive Grant.

**C. Coordinator Schedule**

Jorgine briefly went over the handouts in the packets and reported on her summer work hours.

**VIII. Good of the Order**

The Packman Equation Videos were shared with the Council.

**IX. Adjournment**

Mary Ann made a motion to adjourn the Council meeting at 2:29 p.m., seconded by Birdsong. Motion carried.

**X. Next Meeting: August 23, 2011**